

# Knox County Commission



## NOTICE

**TO:** MEMBERS OF THE KNOX COUNTY COMMISSION  
DEPARTMENTS, AGENCIES, AND NEWS MEDIA

**FROM:** OFFICE OF KNOX COUNTY COMMISSION

**DATE:** JUNE 30, 2025

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The Knox County Commission shall receive letters and resumé/credentials from candidates seeking appointment to one (1) vacancy to serve an unfulfilled term expiring September 30, 2025 on the Knox County Sheriff's Office Employees' Merit System Board of Directors. Resumé should be submitted by mail, fax, e-mail or hand-delivered no later than Wednesday, July 16, 2025 at 4:00 pm to:

Office of the Knox County Commission  
Suite 603, City County Building  
400 Main Street  
Knoxville, TN 37902  
Phone: 215-2534  
FAX: 215-2038  
E-mail: [commission@knoxcounty.org](mailto:commission@knoxcounty.org)

The Knox County Commission will interview candidates at the Commission Optional Agenda Review meeting on Monday, July 21, 2025 at 3:00 p.m. in the Main Assembly Room of the City-County Building, 400 West Main Street.

The Commission's appointment shall be considered during the regularly scheduled meeting of the Knox County Commission on Monday, July 28, 2025 at 5:00 p.m. in the Main Assembly Room of the City-County Building, 400 West Main Street.

The following provisions apply in accordance with Ordinance O-22-6-103:

- Membership is completely voluntary, and members will receive no compensation for their service.
- The board meets quarterly, unless a special-called meeting is held.
- Applicants must be over 21 years of age; of good moral character; a citizen of the United States and the State of Tennessee; and a resident of Knox County.
- No person shall be eligible to serve as a member on the Merit System Board of Directors if they have previously been employed by the Knox County Sheriff's Office department within the ten (10) calendar years preceding his/her appointment by the Commission, or if any member of such person's immediate family is or becomes employed by the Knox County Sheriff's Office or the Knoxville Police Department at any time during such person's term of service as a member of the board council. For purposes of this section, "immediate family" shall include spouse, parent, grandparent, siblings, in-laws, or children
- Members will be required to attend an Ethics training provided by the Knox County Human Resources Department, as required of all employees of Knox County.
- The County Commission finds that the actual or apparent political influence on the members of the Merit System Board is injurious to the credibility of the board and undermines its mission as an apolitical civil service system for KCSO employees. Therefore, membership on the Merit System Board shall be conditioned upon the following:
  - No person holding a position on the Merit System Board shall take an active part in any political campaign while a member of the Merit System Board.
  - No member of the Merit System Board shall solicit money for political campaigns.
  - No member of the Merit System Board shall make any public endorsement of any candidate in any campaign for elected office.
  - A member of the Merit System Board shall not use such position to reflect the member's personal political feelings as those of the Sheriff's department or to exert any pressure on anyone to influence that person's political views.
  - No member of the Merit System Board shall display any political advertising or paraphernalia on such person's body or automobile while conducting business on behalf of the Merit System Board. However, nothing in this part shall be construed to prohibit or prevent any such employee Board Member from becoming or continuing to be a member of a political club or organization and enjoying all the rights and privileges of such membership or from attending any political meetings while not on duty. Such employee Board Member shall not be denied freedom in the casting of a vote.
  - During a Merit System Board Member's term of service, should that Member take active steps toward becoming a political candidate, such member shall immediately resign from the Board of Directors.